

Minutes of the Annual Meeting of Sonning Parish Council held in the Pavilion, Pound Lane, Sonning, on Tuesday 8 May 2018 at 6.00pm.

PRESENT. Mr A E Farnese (Chairman), Mr T Fisher, Mrs J Fielder, Mr J Green, Mr P Morrison, Mrs P Pownall. 1 Visitor. Mrs L A Bates (Clerk).

10129: APOLOGIES/WELCOME TO VISITORS. No apologies were received.
The Chairman welcomed all those present.

10130: ELECTION OF CHAIRMAN.

Mr Morrison took the Chair for this item and nominated Mr Farnese as Chairman, Mr Fisher seconded and as there were no other nominations, Mr Farnese was elected unanimously.

10131: DECLARATION OF INTEREST.

There were no Declarations.

10132: MINUTES OF THE LAST MEETING.

The Minutes of the last meeting were taken as read and signed by the Chairman.

10133: COUNCILLORS PORTFOLIOS.

PLANNING	Mr Farnese (Chair) , Mr Fisher, Mr Morrison, Clerk. Named substitute: Mrs Pownall, Mr Green
HIGHWAYS	Mr Fisher (Chair) , Mr Green Clerk Mr Bell, Mr B Hulley, (co-opted)
FINANCE	Mr Morrison. Clerk. Treasurer , Chairman, Clerk. Requests to be submitted by Councillors with a spending responsibility.
1. Treasurer	
2. Regular Financial Control	
3. Budget & Precept.	
RFO	Clerk.
TECHNICAL SERVICES W.G. (AMENITIES inc PUBLIC TRANSPORT & SPRING CLEAN) ALLOTMENTS & WHARF	Mr Farnese (Chair) , Mr Fisher, Mrs Fielder
RECREATION & ENVIRONMENT INC. CHILDREN'S PLAYGROUND	Mrs Pownall (Chair) Mr Farnese, Mr Fisher, Mr Green, Clerk
POLICE & SECURITY	Mr Fisher (Chair) , Mrs Fielder
WEB SITE (Inc. Facebook)	Mr Morrison , Mr Gilmore, Clerk.

10134: APPOINTMENT TO OUTSIDE BODIES.

ALMSHOUSE TRUST	Mr Parker (from Feb '09)
SONNING & DISTRICT WELFARE TRUST	Mrs Baldwin (ongoing)
SONNING EDUCATIONAL FOUNDATION	Mrs Baldwin (ongoing)
PEARSON HALL MANAGEMENT COMMITTEE	Mrs Robinson (Ongoing)
SONNING TWINNING ASSOCIATION	Chairman (ex-officio)
FIRE BRIGADE TRUST	Chairman (ex-officio)

10135: GDPR.

The Clerk explained the need for Councillors to remove all emails with personal data from their computers. As the non-political lowest form of government it was unlikely that Sonning Councillors would need to register with the ICO. Several new or updated policies needed to be adopted and following discussion the Chairman proposed adopting the following, Mr Green seconded and this was unanimously approved

- Data Protection Policy
- Retention and Disposal Policy
- GDPR e-mail Contact Privacy Notice
- Data protection Principles
- GDPR Privacy Notice
- Removable Media Policy

10136: CORRESPONDENCE

LED Street Lights. A resident had brought the Council's attention to the fact that there was some thinking that a colour temperature lower than those being used by WBC in their street lights was necessary. The thinking was that brighter lighting disturbed people's circadian cycle and other health problems. All Councillors had seen the concerns. It was agreed to reply that SPC would take his views into consideration and pass them on to WBC. Cllr Haines said that he was aware of concerns over light pollution as were WBC who felt that progressively dimming the street lights overnight and in some cases turning them off after midnight was sufficient to address these concerns.

10137: PLANNING.

Report. The Chairman said that the application at 12a South Drive (180707) had been approved. **The following applications were on going:** Hope Cottage 11 Pound Lane (171651): The Great House (172697): Pool Court (180445): Pool Court (180445): The Bull Inn (180264): The Bull Inn (180267): The Bull Inn (180266): The Bull Inn (180266): St Andrews Office Thames Street (180442): August Field (180623). 22 Pound Lane (180090). August Field (180623). 12a South Drive (180705). The Atrium (180770): 16 Sonning Meadows (180876).

The following applications had been approved: 12a South Drive (180707).

The following applications had been withdrawn. No applications.

The following new applications had been received. The Atrium (180857). Application to vary condition 2 following grant of planning consent (173537) for the proposed erection of replacement dwelling house, with basement and detached double garage and store following demolition of existing dwelling and incorporation of a strip of curtilage land from Pool Court. Condition 2 relates to the approved plans, the new plan proposes amendments to the approved garage, minor alterations to the approved replacement dwelling, additional covered parking space and connection of garage to the house. 12a South Drive (180372). Conditions application for the submission of details to comply with the following conditions of planning consent 172579 dated 03/11/2017: 3. External Materials 4. Boundary Walls and Fences 7. Cycle Parking 10. Landscaping. 1August Field (81082). Full planning application for the proposed erection of 3 no. dwellings with new access and parking following demolition of existing dwelling and detached garage. 67 Pound Lane (180965). Householder application for the proposed drop kerb.

The Great House (181058). Application to vary condition 4 following grant of planning consent (163032) for the "proposed 18 space extension to existing "lower" car park with alterations to access and associated landscaping (163032) at the above site was allowed at appeal (APP/X0360/W/17/3179871)". Condition 4 relates to change the timescale from "Prior to commencement of the development" to "Before the removal of trees". 20 Glebe Lane (181095). Householder application proposed conversion of loft space to create habitable accommodation

10137: PLANNING (Cont'd).

including a rear dormer extension to dwelling and new gable end. Acre Field (181082). Full planning application for the proposed erection of 3 no. dwellings with new access and parking following demolition of existing dwelling and detached garage. Reading Blue Coat School Appeal 3189500. (171307), Full planning application for the proposed gravelled car park with 41 spaces including 2 disabled spaces with associated new fencing and entrance gates. 20 Glebe Lane (181095). Householder application for the proposed conversion of loft-space to create habitable accommodation including a rear dormer, extension to dwelling and new gable end. Glendale Pearson Road (180418 (180428). Householder & Listed Building application for the proposed erection of single storey extension to dwelling following the demolition of the existing single storey. 21 Glebe Lane (181156). Householder application for the proposed erection of single storey side and rear extension following the demolition of the existing shed and store room. **The following Appeals were ongoing:** Sonning Golf Club Appeal (APP/X0360/W/17/3167142). Outline application for the erection of 13 dwellings with associated highways work, public open space and landscaping. Approval sought for access.

10138: QUESTIONS FOR BOROUGH COUNCILLOR

There were no further questions for Cllr Haines.

10139: PARISHIONER QUESTIONS.

There were no questions.

10140: FINANCE.

- a) Report. The Clerk had prepared a report which was noted. The Clerk reported that she was not receiving hard copies of the monthly bank statements
- b) Payment of Accounts. Mr Morrison proposed making the following payments, Mr Fisher seconded and these were approved unanimously.

PAYMENT OF ACCOUNTS MAY '18 (1 TO 30 APRIL)

Date	Chq	Name	Service item	Gross	VAT	Net	Committee	Sub-Comm.
12/04/18	490	Son. Landscape	Mow Rec	30.00	0.00	30.00	RECREATION	Playground
12/04/18	490	Son. Landscape	Mow Wharf	28.00	0.00	28.00	ENVIRONMENT	Wharf Mowing.
30/04/18	491	Castle Water	Allotment water	58.98	0.00	58.98	ENVIRONMENT	Allot Water
30/04/18	492	Total Play	Nets	3300.00	550.00	2750.00	RECREATION	Practice Nets.
30/04/18	493	Proludic	Inclusive path	3982.80	663.80	3319.00	RECREATION	Playground
30/04/18	494	Playsafety	ROSPA Report	222.60	37.10	185.50	RECREATION	Play equipment
30/04/18	495	Henley Land	Weed, Feed Seed	2165.00	0.00	2165.00	RECREATION	.Weed/Feed/Seed
			Total	9787.38	1250.90	8536.48		

- c) Income and Expenditure Accounts 17/18.

The Income and Expenditure Accounts for the year ending 31 march 2018 had been circulated. Mr Morrison said that additional income was due to CIL and S106 funding. The accounts were similar to the previous year and there would be a carry forward of £51,000 of CIL. The Precept had, as agreed, been increased by a small percentage. Following discussion Mr Morrison proposed approving the Income and Expenditure, Mr Fisher seconded and these were unanimously approved.

10141: HIGHWAYS.

School Crossing Patrol. Mr Fisher said that he had emailed Matt Gould (WBC) but he had not replied. An automatic acknowledgement had been received from one of his colleagues.

Speed Indicator. Mr Fisher said that this was now on order and delivery would be in 6 to 10 weeks.

Speed/Lorry Watch. Mr Fisher had now been successfully checked by the police and had undergone training so the Speed Watch could now commence. Three plus people were required on each occasion and two additional people would need to be vetted but it was possible to pool resources with other Councils.

HGV's. Mark Smith (Twyford police) was prepared to spend 2 hours looking through the data each month.

Sonning Lane Parking. The Chairman had been invited to meet the Head Teacher at RBCS and Mr Fisher had asked to join him. Mr Hart said that representatives of the Society usually attended at the same time, Mr Morrison said that Mr Hart could ask to attend. Mr Fisher said that he had asked the Head for an update in the light of the planning application and the Head had said that Governors wished to keep their options open.

10142: RECREATION AND ENVIRONMENT W.G.

- a) Safety Checks. Mrs Pownall said that the exercise machines had been checked. The Chairman said that a power washer would be needed for the playground and would look into the possibility of hiring one.
- b) Pavilion. Ideas for funding were required.
- c) SPC Contribution to Pavilion Fund. Following discussion the Chairman proposed that SPC should make £100,000 available and Mrs Pownall seconded. This was unanimously approved. Mrs Pownall said that she was hoping that the Lord Taverners would make a donation. Mrs Pownall thought that a Sonning Triathlon would be popular and she had been in touch with Mark Foster, the WBC Cricket Advisor.
- d) Request for a Seat. Mr Green said that he had been approached about a seat next to the Skate-park. It was agreed that ideas for suitable seats should be brought to the July meeting
- e) Playground Path. This had been installed and it was agreed that it was a success.
- f) ROSPA Report. There had been some recommendations and these would be looked at in detail.
- g) Pound Hedge. Mr Collier would be asked to cut this.
- h) Parkway Drive Hedge. The trees on the land fronting Parkway Drive had become overgrown and needed attention, some branches were obscuring the light. Following a discussion about the landowner's responsibility Mrs Fielder offered to see if there was a way forward.

10143: TECHNICAL SERVICES.

Safety Checks. The Chairman had carried out the safety checks on the Wharf.

Lighting Upgrade. Mr Fisher said that Mr White had sent a pre-invoice showing the likely cost for the lighting. The assessment was £9489.92 based on a starting sum of £37,559.29 less a discount of £26291.50. The final invoice would be submitted once all the work had been completed. Mr Fisher said that some minor damage to the lamp in Liguge Way would be repaired by Volker's, the contractors.

Proposal for WBC to take over Responsibility for Street Lighting Maintenance. Wokingham Without PC were suggesting that WBC should be asked to take over maintenance of the lighting now that most lights had been replaced across the Borough. This was not a commitment and would depend on any offer WBC might make. Following discussion it was agreed to agree in principle, subject to any offer that WBC made.

Allotments. There had been a complaint about one of the allotment holders failing to maintain his plot as there was a long waiting list of other residents. Cllr Haines said that Woodley had a very

10143: TECHNICAL SERVICES (Cont'd).

strict approach to this and would only give one warning. The Chairman would speak to the allotment holder.

Greener and Cleaner. Mrs Fielder said that she had attended this very interesting meeting with the Chairman. Food waste collection would begin in April 2019 and compost was now being offered for sale as was recycled paint. WBC were offering to plant wild flowers on suitable sites in the Borough and Mrs Fielder agreed to suggest the Pound. The 'name a tree' project had been very successful with 30,000 people applying. The idea was to plant 25 trees for every one removed. Mrs Fielder would circulate the information to everyone. Cllr Haines said that WBC would not recycle glass through the dustbin collection, although they had looked at the cost. Most glass was used to resurface roads. Fly Tipping had become a problem. Cllr Haines said that there had been a problem on the towpath, which was the landowner's responsibility. Mrs Fielder said that the Litter Pick had gone well across the Borough as well as at Sonning...

10144: WW1 TRIBUTE.

This was ongoing.

10145: POLICE AND SECURITY.

Mrs Fielder said that at a recent Neighbourhood Watch meeting it had been reported that there had been two burglaries in Sonning and a vehicle had been stolen. Car registration plates were also being stolen. Mrs Fielder had a selection of items to deter theft, marker pens and bells to put on handbags/purses to alarm the owner if the bag was touched. There had been some anti-social behaviour near the tennis courts and Beech Lodge, the police were covering this. The No Cold Calling scheme was working well.

10146: WEB SITE.

Mr Morrison said that he was putting the next edition of the e-newsletter together and asked for copies of the reports being made at the Annual Parish Meeting to be copied to him when copying to the Clerk.

10147: ACTION LIST.

This was reviewed and updated.

10148: DATE OF THE NEXT MEETING.

The next meeting would be held on Tuesday 12 June at 7.00pm

Signed..... Dated.....